#### Ideas

Generated by community, examined at walkabout/s at request of ward councillors, and councillors thoughts

Generated from available data, condition survey, inspectors reports and customer feedback

Generated by officers: work they want to undertake but cannot fund/beneficial additions to ongoing works



#### **Prioritisation**

Ward councillors (at ward team/committee) assess all potential schemes against community importance, cost and any other factors deemed to be appropriate. Any they wish to take forward are prioritised. (If HEIP, this is done with the relevant Housing Management Officer)



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### **Progression**

Scheme suggestion form filled in and passed to wardschemes@york.gov.uk inbox. Including all info gathered at walkabouts, officer correspondence and data sources. This includes results of initial consultation that was required. Ward cllrs will be copied in to this.



#### Consultation

Communities &
Equalities team conduct
any consultation
required to demonstrate
support from residents.
Ward cllrs are informed
at least 2 days prior.



### **Scheme Development**

- 1. Scheme signed off by relevant Director. Decision published.
- 2. If approved, individual scheme assigned to officer for progression. Officer prepares progress reports for quarterly meetings with relevant officers to discuss progress. Ward councillors informed of progress.
- 3. Quarterly meetings track progress of schemes, highlight issues and plan next steps for schemes where necessary. Where the scheme does not prove deliverable in the form envisaged, officers will report back to ward members for consideration of alternatives.



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## Challenges

Where a capital scheme and council policy are not aligned a report will be taken to the Exec member with responsibility for highways to resolve the matter

## **Transparency**

All approved schemes are published monthly, available from ward web pages and open data